

# | Privacy Policy

## 1. Our Approach to Personal Information Protection

Our company collects and uses information such as customer's name, address, telephone number, and e-mail address to smoothly carry out our business.

We recognize the proper protection of these personal information of our customers (hereinafter referred to as "personal information") as a serious responsibility, and handle personal information under the following policy to fulfill this responsibility.

We comply with laws and other regulations related to the protection of personal information applicable to personal information, and handle personal information appropriately in accordance with generally recognized fair and reasonable practices for handling personal information.

We clarify the regulations on handling personal information and thoroughly disseminate them to our employees. We also request our business partners to handle personal information appropriately.

When acquiring personal information, we specify the purpose of use and notify or announce it, and handle personal information in accordance with that purpose of use.

We take necessary measures to prevent leakage, loss, alteration, etc. of personal information and manage it appropriately.

For the personal information we hold, we accept requests for disclosure, correction, deletion, and suspension of use from the customer himself/herself at the specified window, and respond in good faith.

## 2. Entrustment of Personal Information

Our company may outsource the handling of personal information to external parties in order to conduct transactions with customers and provide services.

When outsourcing, we carry out contract conclusion and inspection of implementation status to ensure proper handling.

## 3. Disclosure/Provision to Third Parties

When there is consent from the customer themselves

When disclosing/providing in a state where the individual cannot be identified, such as statistical data

When it is necessary for the protection of human life, body or property, and it is difficult to obtain the customer's consent

When it is necessary to cooperate in the execution of public affairs by the national or local public entities, etc., and there is a risk that obtaining the customer's consent may hinder the execution of the affairs

When disclosure/provision is required by law

When making a payment for contract fees, when providing to financial companies, credit companies

When providing to affiliated businesses and contractors with whom we have a confidentiality agreement to the extent necessary for maintaining and providing services

When protecting the rights, property, and safety of other customers and guest houses, or when it is judged from reasonable reasons to maintain the provision of safe and comfortable services

## **4. Disclosure**

Regarding the personal data we hold, if you wish to disclose your own information, we will confirm that the person who made the request is you and respond within a reasonable period and range.

## **5. Correction, Deletion**

Regarding the personal data we hold, if you wish to correct, add or delete your own information, we will confirm that the person who made the request is you, and if there is content that differs from the facts, we will correct, add or delete the information within a reasonable period and range.

## **6. Suspension of Use, Erasure**

Regarding the personal data we hold, if you wish to suspend the use of or erase your own information, we will confirm that the person who made the request is you and suspend the use or erase it within a reasonable period and range.

If part or all of this information is suspended or erased, we may not be able to provide the services you request, so we ask for your understanding and cooperation.

Please note that we may not be able to respond to requests for suspension of use or erasure of information we hold based on related laws and regulations.

## **7. How to Request Disclosure, etc. and Contact Point**

For requests regarding the personal data we hold, as mentioned in the above 5.6.7., and other inquiries about personal information, we accept them in the following way.

Please note that we may not be able to respond to requests for disclosure, etc. that do not follow this acceptance method.

**<Reception Procedure>** Please come directly to the counter below, or apply by phone, mail, or email to

the address below.

We will provide details about the reception procedure when you make a request, but after confirming that you are the person (or agent) at the counter and method below, we will respond by delivering a document or other methods.

Also, when making a request, please submit the application form specified by our company.

<b>How to Receive / Contact</b>	
<b>Company</b>	<b>BraTTo Inc.</b>
<b>Address</b>	Akasaka Tenroku Building 7F, 12-24 Naniwa-machi, Kita-ku, Osaka City
<b>Phone</b>	<b>06-6373-4895</b>